



Satsuma City School System

Application for Pre-K Admission 2020-2021

220 Baker Road
Satsuma, AL 36572

www.satsumaschools.com

Please complete the following application and be prepared to submit the **REQUIRED DOCUMENTS** to the school. All mailed applications must be postmarked by March 2, 2020 to be considered eligible for selection in the Satsuma City Schools Pre-K program.

1. Application
2. Required Documents to be presented in person by a parent/legal guardian
 - **Certified Birth Certificate** The child must be 4 years old before 9/2/2020.
 - **Parent/Legal Guardian Photo ID** Photo ID may include driver's license, a state identification card, a passport, or other official photo identification, such as an ID card obtained through an official government agency or consulate.
 - **Proof of Legal Custody** If legal custody of a child is split between two parents, a certified copy of the most recent court order identifying each parent's respective award of physical custody is required. The parent is responsible to immediately inform the school of any changes to the court order.
 - **Proofs of Residence:** The parent/guardian who owns/rents the property shall provide valid documents as proofs of residence. The proofs of residence must be two utility bills and one of the following: current mortgage statement, tax assessment letter, or signed notarized lease. The proofs of residence must be for the address being verified and utility bills must be current.
 - **Email Address**
 - **Proof of Income** For tuition purposes, one of the following proofs may be submitted: Most recent paystub for members of the household; W-2 Form; last year's tax return

After residency is verified, parents will be emailed a link to complete the registration process in the state's database.

For additional information contact Mrs. Debra Reynolds, Robert E Lee Pre K Director at 251-380-8234 or 251-380-8604

**Satsuma City School System
2020-2021 Pre-K Application
Must be completed by Parent/Legal Guardian**

Last Name _____ First Name _____ Middle Name _____

Date of Birth _____ Gender _____ Race _____

Home Phone _____ Cell Phone(s) _____

Physical Address _____ City _____

State _____ Zip Code _____

Mailing Address _____ City _____

State _____ Zip Code _____

Student Lives with: _____ If guardian, what relation: _____

Social Security Number (voluntary) _____

Parent/Guardian Name: **If guardian, provide school with a copy of guardian papers.**

Parent/Guardian 1: _____

Address: _____

E-mail Address: _____ Contact Numbers: _____

Employer: _____

Parent/Guardian Name: **If guardian, provide school with a copy of guardian papers.**

Parent/Guardian 2: _____

Address: _____

E-mail Address: _____ Contact Numbers: _____

Employer: _____

Parent/ Legal Guardian Signature: _____